

Privacy Statement

Registration for in person attendance of the event ‘TaRL in Uganda: Pilot to Scale’.

The event is organized by VVOB, non-profit organization with its registered office at located at Diplomat Rise 3959, Kisugu-Muyenga, P.O. Box 2042, Kampala, Uganda, which is the data controller in charge of the processing of your personal data.

This Privacy Statement explains how our organization processes the personal data we collect from you in relation to your attendance at the event. The underlying Privacy Statement is only applicable in relation to the organization of the event, and applies only to the personal data collected in relation with this event.

VVOB’s Privacy Policy available on VVOB’s website, shall remain applicable for all other personal data processing activities of the organization and/or website. VVOB’s Privacy Policy can be found through the following link: <https://www.vvob.org/en/privacy-statement>

By agreeing to the registration process for participation and to this Privacy Statement, you agree to the processing of your personal data as set out bellow.

1. Overview :

- What personal data do we collect?
- How do we collect your data?
- What is the purpose of the processing?
- What is the legal basis for the processing?
- How do we store your data and who are the recipients of your personal data?
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2. What personal data do we collect?

VVOB collects the following data in light of the organization of the event ‘*TaRL in Uganda: Pilot to Scale*’ held on the 16th June 2023:

- First name of the participants and/or speakers;
- Last name of the participants and/or speakers;
- The organization participants and/or speakers work for and/or the organization they represent;
- The title of participants and/ or speakers
- Participants and/or speakers email addresses;
- Photos, audio and/or video recordings of the participants and/or speakers during the course of the event;

3. How do we collect your data?

We collect data and process data when you register on our website www.vvob.org for the event through the registration form. This personal data is hence directly provided to VVOB by yourself.

During the course of the event, VVOB may collect photos, audio and/or video recordings of the participants and/or speakers.

4. What is the purpose of the processing ?

Your personal data will be processed in order to:

- Register you for in person attendance of the event;
- Drafting an attendee list containing your name and affiliation and/or other documents needed for organizational purposes;
- Fulfill communication objectives in relation with the in person attendance of the event;
- Fulfill communication objectives in relation with the follow up after the in person attendance of the event;
- Use your contact details (first name, last name, function, email address) for future events VVOB may organize;
- Use your contact details (first name, last name, function, email address) for newsletters relating to VVOB and/or the organization of future events;
- Make photos, audio and/or video recordings of the event, which can be published and made public on VVOB’s website and/or social media after the event;

5. What is the legal basis for the processing?

Article 5(1)(d) of Regulation 2018/1725 (the data subject has given consent to the processing of his or her personal data for one or more specific purposes;).

6. How do we store your data and who are the recipients of your personal data?

VVOB securely stores your personal data in our secured local computer system with restricted access being granted to the staff of VVOB in charge of the organization of the event.

Under certain conditions required by law, we may disclose your information to third parties if it is necessary and proportionate for lawful, specific purposes.

We will never share your personal data for direct marketing purposes with third parties.

Photographs and/or audio and video recordings could be published in the context of the events organized by VVOB and in the framework of VVOB activities on the web, including via social media. If need be, the files containing the video materials may be slightly altered (for example, brightness and contrast) so that they can be used for the purposes for which they were taken.

We may use social media to provide information about and promote VVOB through widely-used channels: Facebook, Twitter, LinkedIn, Instagram and YouTube. The use of social media does not in any way imply endorsement of their privacy policies. In the event that one or more social media are unavailable, we accept no responsibility for lack of service due to their downtime. We recommend that users read the Facebook, Twitter, LinkedIn, Instagram and YouTube Privacy Policies. Each company explains its policy of data collection and processing, its use of data, user rights and the ways in which users can protect their privacy when using these services.

7. How long do we keep your personal data?

Your data (excluding photos, audio and video recordings that have been published) will be kept for the full duration of VVOB's activities but will be reviewed within a reasonable timeframe (maximum every 5 years) in order to delete useless data.

Your photos, audio and video recordings that have been published (for example on the web or in publications) will remain in that format indefinitely.

8. Marketing Purposes

VVOB may use your contact details (first name, last name, function, email address) for newsletters in

relation to the organization and/or in relation to the organization of future events.

You have the right at any time to stop VVOB from contacting you for marketing purposes.

If you no longer wish to be contacted for marketing purposes, please inform VVOB through the contact form on the VVOB website.

9. What are your data protection rights?

VVOB would like to make sure you are fully aware of all of your data protection rights. Every user is entitled to the following:

- (1) The right to access** - You have the right to request VVOB for copies of your personal data free of charge.
- (2) The right to rectification** - You have the right to request that VVOB correct any information you believe is inaccurate. You also have the right to request VVOB to complete information you believe is incomplete.
- (3) The right to erasure** — You have the right to request that VVOB erase your personal data. Any request for erasure needs to be done in the form of the request erasure form, accessible through the following link: https://vob.org/sites/belgium/files/webform/right-to-erasure-request-form_.docx
- (4) The right to restrict processing** - You have the right to request that VVOB restrict the processing of your personal data, under certain conditions.
- (5) The right to object to processing** - You have the right to object to VVOB's processing of your personal data, under certain conditions.
- (6) The right to data portability** - You have the right to request that VVOB transfer the data that we have collected to another organization, or directly to you, under certain conditions.

If you make any of the previous requests, we have one month to respond to you. If you would like to exercise any of these rights, please contact us through email:

Contact person: Laetitia Kiyingi: laetitia.kiyingi@vob.org

10. What are cookies?

Cookies are text files placed on your computer to collect standard Internet log information and visitor behavior information. When you visit our website, we may collect information from you automatically through cookies or similar technology.

For further information, visit the website: <https://allaboutcookies.org/>

11. How do we use cookies?

The type of cookies VVOB uses through the VVOB website and to which purpose, are elaborated in VVOB's Cookie Policy and VVOB's Privacy Policy on the VVOB website.

12. Privacy Policies of other websites

The VVOB website may contain links to other websites.

If directed through a link to another website, you should read their website and their complementary Privacy Policy which will be applicable.

13. How to contact us

If you have any questions about this Privacy Statement and/or VVOB's Privacy Policy and, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us through email:

Contact person:

Laetitia Kiyingi: laetitia.kiyingi@vvob.org

14. How to contact the appropriate authority

Should you wish to report a complaint or if you feel that VVOB has not addressed your concern in a satisfactory manner, you may contact the Personal Data Protection Office, the independent Ugandan Data Protection Authority through the following means:

Email : info@pdpo.go.ug

Phone : +256 417 801 008 or +256 417 801 009